

Credit Control Officer

📍 Location: Geneva | Start date: Immediate | Activity rate: 100%

About BCP

Established in 1963 as a Swiss Bank, BCP segments its activities into two well-established core businesses: Commodity Trade Finance and Wealth Management. These are reinforced by our expert Treasury services. BCP enjoys a solid reputation as a high-quality service provider in all of its Banking fields. Founded under Swiss Banking Law and Regulations, BCP is supervised by FINMA, the Swiss financial markets supervisory authority. Headquartered in Geneva, BCP also operates a branch in Luxembourg and a representative office in Dubai DIFC. More information can be found at <https://www.bcp.bank/en>

About the role

Reporting to the Credit Control Division Head, the Credit Control Officer is in charge of performing independent controls across the Commodity Trade Finance (CTF) and Wealth Management (WM) perimeter of activities. This role involves managing all operations related to credit facilities and reporting, while also contributing to the development and enhancement of the internal control framework.

Key responsibilities

- ▶ Perform independent and structured controls on transactional facilities, credit exposure and clients' economic positions (including analysis of hedge).
- ▶ Support in the execution and continuous improvement of credit control activities and administrative related tasks, in accordance with the Credit Control Plan and Internal directives and procedures.
- ▶ Assist in the monitoring and renewal process of WM credit facilities, while contributing to the implementation of independent controls within the WM scope.
- ▶ Take part in initiatives, including IT-related projects, aimed at enhancing the Bank's overall control framework.
- ▶ Provide regular and concise updates and reporting to the line manager regarding business development and tasks. Prepare reports and documentation related to customer credits transactions in an accurate and timely manner.

Your profile

- ▶ University degree in Economics or Finance or Engineering
- ▶ At least 3 to 5 years' experience as Credit Risk or Transaction Manager in the banking sector.
- ▶ Hands-on knowledge of CTF activities, operations and instruments.
- ▶ Exposure to WM activities, credit products and financing facilities structures. Some experience in a WM's Middle Office would be an advantage.
- ▶ Understanding of credit risk concepts, limit structures and exposure management
- ▶ Ability to perform independent and structured controls on transactional facilities and clients' economic positions (including analysis of hedge).
- ▶ Ability to extract, analyze and manipulate data from IT systems using Business Intelligence tools like QlikSense and Business Object is an asset.
- ▶ Proven ability to multitask, prioritize duties and work independently with a high degree of autonomy.
- ▶ Excellent interpersonal and communication skills.
- ▶ Experience in project management would be an asset.
- ▶ Fluent in English and French, both written and spoken.



What we offer

- ✧ A dynamic and multicultural work environment.
- ✧ An inclusive culture where empowerment and creativity are encouraged.
- ✧ A competitive compensation package.
- ✧ Work from home (one day per week).

✉ Application process

Please submit your complete application file, including your **cover letter, CV, work certificates, and diplomas**.

📅 Response timeframe

If you do not receive a response from us within **three weeks**, please consider that your application was not selected for this position. We appreciate your understanding.

🔍 Privacy notice

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