COMMODITY TRADE FINANCE – TRANSACTION MANAGER

Location : Geneva
Start date : to be defined
Activity rate : 100%

About BCP

Established in 1963 as a Swiss Bank, BCP enjoys a solid reputation in two well-established core businesses: Commodity Trade Finance and Wealth Management, further reinforced by our expert Treasury services. Headquartered in Geneva, BCP also operates a branch in Luxembourg and Dubai DIFC. More information can be found at https://www.bcp.bank/en

About the role

As one of the leading Swiss banking specialists in Commodity Trade Finance (CTF), we offer more than just a job. Are you passionate about teamwork and thrive in a dynamic work environment? Here is an exciting career opportunity! Join us and embody our core values of entrepreneurship, agility, innovation, respect, diversity, integrity, sustainability.

Reporting to the Group Head, the role of the Transaction Manager is to ensure the day-to-day management and monitoring of the CTF transactions of the assigned clients' portfolio in close collaboration with the Relationship Managers (RMs) and in conformity with the approved limits and conditions. The responsibility covers all types of commodities including energy, metals, both ferrous and non-ferrous, as well as agri:

Key responsibilities

- Manage and execute daily CTF transactions in coordination with the RM.
- Transactional follow-up of a Client's portfolio.
- Monitor the clients' margins and transactions.
- Create and keep duly updated a transaction file with all information related to each transaction.
- Update the clients' positions in the Bank's system on a daily basis.
- Contribute to the preparation of the Credit Approval Forms (CAFs) for existing and new customers.
- Evaluate, approve and manage transaction hedging proposals of clients in line with price risk associated with physical transactions either under financing or to be financed by the bank.
- Maintain excellent contacts with clients and contribute to the development of the relationship while responding to their inquiries and guarantying high quality of service.
- Work in close collaboration with the RMs and participate to client meetings, whenever required.
- Coordinate all the legal and compliance issues between the client and the Bank, on the transactional level.
- Share knowledge and experience with more junior Transaction Managers of the team.

Your profile

- University degree in Economics or qualification considered equivalent.
- <u>At least 10 years</u> of similar experience in transaction Commodity Trade Finance, <u>in a bank.</u>
- Strong technical knowledge in CTF activities.
- Specific knowledge of hedging techniques relevant for the energy and base metals sector.
- Good knowledge of banking products in general, risks structuring approach.
- Entrepreneurial and analytical spirit, client focused.
- Excellent communication and social skills.

- Team player – good cooperation/interpersonal skills.
- Very good organization and administrative skills.
- Ability to cope with stressful situations and dealing with complaints from customers.
- Ability to adapt to different cultures.
- Dynamic, accurate.
- Computer literate with excellent command of MS Office applications.
- Fluency in oral and written English; other language being an asset.
- Resident in Switzerland

What we offer

- A dynamic and multicultural work environment.
- An inclusive culture where empowerment and creativity are encouraged.
- A competitive compensation package.

Application process

Please submit your complete application file via LinkedIN.

Response timeframe

Please consider that your application was not selected for this position if you do not receive a response from us within **three weeks**. We appreciate your understanding.

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