

*Established in 1963 as a Swiss bank, bcp.bank segments its activities into two well-established core businesses: Commodity Trade Finance and Wealth Management. These are reinforced by our expert Treasury services. bcp.bank enjoys a solid reputation as a high-quality service provider in all of its banking fields. Founded under Swiss Banking Law and Regulations, bcp.bank is supervised by FINMA, the Swiss financial markets supervisory authority. Headquartered in Geneva, bcp.bank also operates a branch in Luxembourg and a representative office in Dubai. More information can be found at [www.bcp.bank](http://www.bcp.bank).*

To strengthen our **Legal & Compliance** department, we are currently looking for a

## **Compliance Officer** **Temporary assignment for a period of 6 months**

### **MAIN TASKS**

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- Handle the World-check, Sanctions and AML monitoring alerts and timely resolution of CDD / AML issues arising from systems alerts to ensure proper assessment and documentation is done by Relationship Managers (RMs)
- Review new account applications to ascertain that they meet the bank's internal standards, Sanctions and Swiss regulatory requirements
- Perform periodic reviews and risk assessments aligned with the Compliance plan
- Make suggestions aiming at an effective response to Business requirements, efficiency, risk mitigation and changing legal environment
- Support the Front Office business lines with all compliance related issues and questions
- Participate to the day-to-day Compliance tasks
- Coordinate activities with the Head of Compliance Division

### **REQUIREMENTS**

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- University Degree in Law / Business Administration or equivalent
- Minimum 2-3 years of similar experience in Compliance, in banking
- Good understanding of the Swiss banking and of the related rules and regulations (CDB, LBA, OBA-FINMA, etc.)
- Good knowledge of MS Office - Excel in particular - and demonstrating experience in reporting
- Accurate and details oriented
- Well organized with a strong sense of initiative
- Knowledge and experience dealing with sanctions, FATCA, AEOI, market abuse, cross border, data leakage is an asset
- Fluent in French and English
- Resident in Switzerland, Swiss national or valid swiss working permit

### **OTHER**

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- Location: Geneva
- Starting date: Immediate
- Activity rate: 100%

Please send your complete application file (**cover letter, CV, work certificates and diplomas**).

*Kindly note that with no answer from us within 3 weeks, you can consider that your candidacy was not selected for this position.*

*Thank you for your understanding.*